

# DORSET ZONING BOARD OF ADJUSTMENT

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## Administrative Meeting September 12, 2011

Board Members Present: J. LaVecchia (Chairman), D. Wilson, M. Connors, D. Baker,  
T. Rawls,  
Board Members Absent: S. Jones, K. O'Toole, R. Stewart, B. Bridges  
Also, Present:

The Administrative meeting was opened at 7:40 p.m. to review the Rules of Procedure and Conflict of Interest Policy for the Zoning Board of Adjustment.

The Board reviewed the document with discussion on:

- Alternates ~ the difficulties of having alternates versus being prepared ahead of the meetings so that alternates would be available at the start of a public hearing rather than joining in after a hearing has started.
- Letters or documents submitted in writing can go into the record, but should not sway decisions.
- Abstentions being the same as no vote at all and depriving the Board of a quorum
- Section XII – Removal: adding the words “for cause.”

It was the consensus of the Board that they would like to have a joint meeting with the Select Board, the Planning Commission and the Zoning Board of Adjustment and to have J. O’Dea (Town Attorney) review the revised Rules of Procedure and Conflict of Interest Policy.

T. Rawls moved and D. Wilson seconded to adjourn the meeting at 8:50 p.m. Motion carried 5-0

Respectfully submitted,

Nancy Aversano